

ACADEMIC COUNCIL (AC)

Constitution: The Constitution of the **Academic Council** is according to the structure given below:

SNo	Category	Nature
1	Principal of the College	Ex-officio Chairman
2	Vice Principal of the College	Ex-officio Members
3	All Heads of the Department	Ex-officio Members
4	Four Teachers of the College representing different categories of teaching staff by rotation on the basis of seniority of service in the College to be nominated by the Principal	Members
5	Not less than four experts from outside the College representing such areas as Alumni, Industry, R&D labs, Technical Education to be nominated by the BOG	Members
6	Three Nominees of the University (BNU)	Members
7	A faculty member nominated by the Principal	Member-Secretary

Note: The Member-Secretary may invite student representatives from different programmes of study.

Term: The term of the nominated members shall be three years.

Quorum: One half of the members shall constitute the quorum.

Meetings: At Least two meetings per year. However, the meetings may be scheduled as and when necessary.

Functions: Without prejudice to the generality of functions mentioned, the Academic Council will have powers to:

- Scrutinize and approve the proposals of the Boards of Studies (with or without modification) with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc., provided that where the Academic Council differs on any proposal, it shall have the right to return the matter for the reconsideration of concerned Board of Studies or to reject it, after giving reasons to do so.
- Make regulations regarding the admission of students to different programmes of study in the College keeping in view the policy of the University/Government.
- Frame regulations consistent with the University norms/guidelines for the conduct of examinations and initiate measures for improving the quality of teaching, students' evaluation and student advisory system in the College.
- Recommend proposals to the BOG for starting of new programmes of study at the College.
- Approve the list of successful candidates for conferment of degrees by the University and forward the same for the consideration of the Governing Body.

- Recommend to the BOG for institution of scholarships, studentships, fellowships, prizes and medals and to frame regulations for the award of the same.
- Advise the BOG on suggestion/s pertaining to academic affairs made by it.
- Encourage the faculty members to undertake collaborative research, sponsored research, industrial consultancy, continuing education and related activities.
- Make regulations for sports, extra-curricular activities and proper maintenance and functioning of the playgrounds and hostels.
- Perform such other functions as may be assigned to it by the BOG.

Role of Member-Secretary: Shall convene the meeting of the Academic Council with the approval of the Principal. Shall with the approval of the Principal, prepare the agenda for the meeting. The Member-Secretary is responsible for making the minutes of the meeting and ensure compliance of the decisions of the Council.